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**DISTRIBUTION STATEMENT A**

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INSTRUCTIONS FOR RECIPIENTS

The following pen and page changes to DoD 4515.13-R, "Air Transportation Eligibility," November 1994, are authorized:

PEN CHANGES

Page iv

Chapter 2 - SPACE-REQUIRED PASSENGERS. The page numbers for sections B.7 and B.8 Change "2-11" to "2-10"

Page vi

Chapter 10 - SPECIAL ACTIONS AND PROCEDURES.

Section G., line 1. Change "to" to "through"

Add a new section "M. Air Transportation Support to Drug Law Enforcement Agencies (DLEAs) 10-8"

Page ix, REFERENCES. Insert new references and redesignate subsequent references throughout the text:

"(dd) Section 573 of Public Law 104-106, "National Defense Authorization Act for Fiscal Year 1996," February 10, 1996

"(ww) Section 1004(b)(3) of Public Law 101-510, "National Defense Authorization Act for Fiscal Year 1991," November 5, 1990, as amended

WHEN PRESCRIBED ACTION HAS BEEN TAKEN, THIS TRANSMITTAL SHOULD BE FILED WITH THE BASIC DOCUMENT

NUMBER	DATE	DEPARTMENT OF DEFENSE PUBLICATIONS SYSTEMS TRANSMITTAL
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INSTRUCTIONS FOR RECIPIENTS (continued)

Page 6-5

Section B. line 3. Change "sections B.1.e." to "subparagraph"

Page 10-5

Section G., line 1. Change "TO" to "THROUGH"

PAGE CHANGES

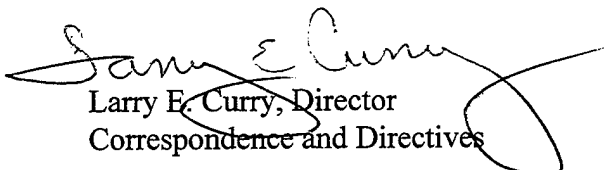
Remove: Foreword, 2-1 through 2-21, 6-1 through 6-12, 10-3, 10-4, 10-7, and 10-8

Insert: Attach replacement pages and new page ia

Changes appear on pages Foreword, 2-1 through 2-21, 6-1 through 6-3, 6-7 through 6-12, 10-3, and 10-8.

EFFECTIVE DATE

The above changes are effective immediately.

  
Larry E. Curry, Director  
Correspondence and Directives



ACQUISITION AND  
TECHNOLOGY

## OFFICE OF THE UNDER SECRETARY OF DEFENSE

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WASHINGTON DC 20301-3000

### FOREWORD

This Regulation is reissued under the authority of DoD Directive 4500.9, "Transportation and Traffic Management," January 26, 1989. It implements DoD policies governing the use of DoD-owned or DoD-controlled aircraft and establishes criteria for passenger and cargo movement. Strict adherence to this Regulation is essential to maintain the integrity of the DoD airlift system. DoD 4515.13-R, "Air Transportation Eligibility," January 1980, is hereby canceled.

This Regulation applies to the Office of the Secretary of Defense (OSD), and activities administratively supported by the OSD, the Military Departments, the Chairman of the Joint Chiefs of Staff, the Combatant Commands, the Inspector General of the Department of Defense, the Defense Agencies, and the DoD Field Activities (hereafter referred to collectively as "the DoD Components"). It also applies, in part, to the remainder of the Uniformed Services (i.e., the Coast Guard, the Commissioned Corps of the National Oceanic and Atmospheric Administration, and the Commissioned Corps of the Public Health Service) when they are specifically cited.

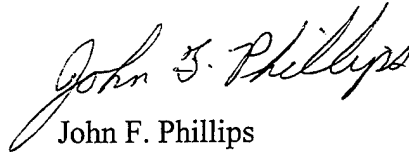
This regulation is effective immediately. To ensure uniformity, there is no provision for supplemental or unilateral modifications to this Regulation, and all the DoD Components shall distribute it for use at the operating level. The Commander, United States Transportation Command (USCINCTRANS), and the Secretaries of the Military Departments may publish additional guidance as needed and shall provide copies of same to the Assistant Deputy Under Secretary of Defense for Transportation Policy within 30 days of publication.

In accordance with DoD Directive 5158.4, "United States Transportation Command," January 8, 1993, the USCINCTRANS is the DoD single manager for transportation (for other than Service-unique or theater-assigned transportation assets). Send recommended changes to this Regulation through the USCINCTRANS and the Chairman of the Joint Chiefs of Staff, or through the Secretary of a Military Department, to the Deputy Under Secretary of Defense (Logistics) for consideration.

\* The DoD Components may obtain copies of this Regulation through their own publications channels. This Regulation is approved for public release with distribution unlimited. Authorized \*  
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Agencies and the public may obtain copies from the U.S. Department of Commerce, National Technical Information Service, 5285 Port Royal Road, Springfield, VA 22161.



If this Regulation conflicts with the Joint Federal Travel Regulation (JFTR), Volume 1, or the Joint Travel Regulation (JTR), Volume 2, the JFTR and JTR, as applicable, takes precedence. The entitlement information contained in this Regulation may not be current.

A handwritten signature in cursive script, reading "John F. Phillips".

John F. Phillips  
Deputy Under Secretary  
of Defense (Logistics)

## CHAPTER 2

### SPACE-REQUIRED PASSENGERS

#### A. GENERAL POLICY

1. Travel Orders and Authorizations. For transportation on aircraft operated by an activity financed through the DBOF-T, or other DoD aircraft when reimbursement is appropriate, in accordance with Chapter 9, below, travel orders, ITOs, and other forms of travel authorization or approval documentation shall be issued and include either the appropriation chargeable and the CIC, or the name and address of a specific organization or individual responsible for reimbursement on a direct billing basis.

\* a. Uniformed Services' Travelers. All Uniformed Services passengers shall have in their possession a travel order, travel authorization, or identification card (in instances where members are traveling in a pass status) published or issued by an approving authority. \*

b. Other Federal Agencies' Travelers. Passengers who are employees of other Federal Government Agencies shall have the following in their possession:

(1) A travel order or transportation authorization published by an approving authority.

(2) Unless specifically authorized by this Regulation, documentation that their travel aboard DoD aircraft has been approved, in accordance with this Regulation.

c. Invited Travelers. Passengers traveling at the invitation of a DoD Component, as authorized by the JFTR, Volume 1, and the JTR, Volume 2 (references (b) and (c)) shall have in their possession ITOs published by an approving authority.

d. Other Travelers. Travelers who do not fit into any of the categories in paragraphs A.1.a. through A.1.c., above, shall have in their possession documentation showing their travel aboard DoD aircraft has been approved, in accordance with this Regulation.

2. Priority of Movement. Priority of movement for space-required passengers is prescribed in AFR 76-38/AR 59-8/OPNAVINST 4630.18E/MCO 4630.6D/DLAR 4540.9 (reference (k)).

3. Escort for Young Children. A child under 12-years old may be accepted for space-required air transportation only if accompanied by a parent or a responsible adult who is otherwise authorized to travel and who is designated by the parent or other competent authority. "Other competent authority" in this case includes AMC traffic personnel at the air terminals.

4. Emergency Leave. Emergency leave, and the conditions for approving it for the DoD Components, are prescribed in the DoD Directive 1327.5 (reference (d)). Options for Government-funded and traveler-funded emergency leave aboard DoD aircraft are prescribed in this chapter. Space-available emergency leave travel aboard DoD aircraft is prescribed in Chapter 6 below. A quick reference chart is included at Table 2-1 below.

a. Uniformed Service Members. Once a Uniformed Service member's emergency leave is approved, in accordance with reference (d) or another Uniformed Services regulation, the emergency traveler shall be provided Government-funded emergency leave for movement between CONUS and overseas, within overseas areas, and between overseas areas. The following options shall be provided, in the order listed, to meet the traveler's time-sensitive requirements:

(1) Government-funded travel on previously scheduled DoD aircraft.

(2) Government-funded commercial transportation when an entitlement in reference (b) exists and DoD aircraft are not reasonably available.

b. Other Than Uniformed Services Members. Emergency leave travelers who are not Uniformed Service members may be provided some or all of the following options depending on their entitlements or privileges outlined in the JFTR (reference (b)) for dependents of Uniformed Service members, the JTR (reference (c)) for civilian employees in DoD, this Regulation, or other prescribing directives or laws:

(1) Government-funded travel on previously-scheduled DoD aircraft.

(2) Government-funded commercial transportation when an entitlement in reference (b) exists and DoD aircraft are not reasonably available.

(3) Member-funded (space-required) transportation aboard DoD aircraft or commercial aircraft when an entitlement for Government-funded travel in reference (b) does not exist.

(4) Space-available travel aboard DoD aircraft when an entitlement in reference (b) does not exist.

## B. ELIGIBLE PASSENGERS

The types of passengers listed in this section are eligible, under the conditions cited, for movement on DoD aircraft. Other Chapters in this Regulation prescribe other conditions under which passengers have authority to travel. Further, there may be instances in which passengers already have authority to travel under conditions not outlined in this Regulation. e.g., a transitory authority prescribed for 1 fiscal year only by an appropriations Act. Chapter 10, below, outlines procedures for obtaining authority to travel on DoD aircraft for those passengers not otherwise eligible. In each of these instances, it is the responsibility of the passenger to be able to produce evidence that he or she fits the conditions outlined in this Regulation or otherwise has authority to travel.

1. Uniformed Services Members

a. Members of the Military Departments on active duty traveling under official PCS, TDY, or TAD orders.

b. Members of Reserve components of the Armed Forces when traveling to perform inactive duty for training or active duty for training, with or without pay.

c. Members of the Uniformed Services on authorized emergency leave pursuant to DoD Directive 1327.5 (reference (d)) and the leave regulations of the Military Departments or other Uniformed Services. Round-trip travel is permitted from overseas to the CONUS, from the CONUS to overseas, between overseas areas (including transiting the CONUS) for all segments of a journey traversed by a previously scheduled DoD aircraft, and between CONUS locations if a member is TDY/TAD from the PDS or assigned to a ship that is away from its CONUS homeport when an emergency occurs. Transportation costs for travel aboard aircraft operated by an activity financed through the DBOF-T are chargeable to appropriated funds from the service member's assigned unit.

d. Members of the Uniformed Services traveling with leave taken between consecutive overseas assignments, as prescribed in paragraph U7200 of reference (b).

2. DoD Civilian Employees

a. Civilian employees of the DoD Components on active duty traveling under official PCS, TDY, or TAD orders.

b. Civilian employees of the Department of Defense who have defaulted their transportation agreement and, therefore, have become ineligible for transportation at Government expense. Traveler-funded, space-required transportation is authorized only when commercial transportation is unavailable. Travel is cash reimbursable at the non-DoD, U.S. Government tariff (reference (e)) and travel orders shall state that the fare is to be paid by the traveler.

c. U.S. citizen civilian employees of the DoD Components traveling under an immediate family emergency, as determined by Service regulations. The individual may elect to travel space-required on DoD aircraft. Round-trip travel is permitted from overseas areas to the CONUS, and between overseas areas. This does not include travel in the CONUS. However, individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with en route stops) when no change of aircraft or mission is involved. Transportation costs shall be reimbursed by the traveler at the DoD, U.S. Government tariff (AFR 76-11, reference (e)). (A space-available travel option is authorized in Chapter 6, table 6-1, below).



### 3. Dependents and Family Members

#### a. Command-sponsored Dependents and Family Members

(1) Command-sponsored dependents of Uniformed Service members when issued official travel orders under conditions similar to the circumstances for which emergency leave could be granted to the sponsor. Round-trip travel, accompanied or unaccompanied, is permitted from overseas areas to the CONUS, and between overseas areas (including transiting the CONUS). When the sponsor's domicile is overseas, round-trip travel, accompanied or unaccompanied, is permitted from the CONUS to overseas. Transportation costs for travel through aircraft operated by an activity financed through the DBOF-T are chargeable to appropriated funds from the sponsor's assigned unit. When funded transportation is not authorized, the individual may elect to travel space-required at personal expense on DOD aircraft. Transportation costs shall be reimbursed by the traveler at the DoD, U.S. Government tariff (AFR 76-11, reference (e)). (A space-available travel option is authorized in Chapter 6, table 6-1, below).

(2) Command-sponsored dependents of United States citizen civilian employees of the DoD Components, American Red Cross full-time paid employees assigned to Armed Forces overseas, and NAF officials or employees, when issued official travel orders under conditions similar to the circumstances for which emergency leave could be granted a Military Service member (DoD Directive 1327.5, reference (d)). The individual may elect to travel space-required at personal expense on DoD aircraft. Round-trip travel, accompanied or unaccompanied, is permitted from overseas areas to the CONUS, and between overseas areas. This does not include travel in the CONUS. Individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with en route stops) when no change of aircraft or mission number is involved. Transportation costs shall be reimbursed by the traveler at the DoD, U.S. Government tariff (AFR 76-11, reference (e)). (A space-available travel option is authorized in Chapter 6, table 6-1, below).

(3) Not more than two family members (without regard to command sponsorship) of a member of the Uniformed Services who is seriously ill or seriously injured and hospitalized either in the CONUS or overseas. Round-trip, Government-funded transportation is authorized between the residence of the family member(s) and the location of the medical facility in which the member is hospitalized if the attending physician or surgeon and the commander and/or head of the military medical facility exercising military control over the member determine in writing that the presence of the family member(s) is necessary for the health and welfare of the member. Government-procured transportation shall be used to the maximum extent practical for transoceanic travel (JFTR, paragraph U5246).

(4) Not more than two family members (without regard to command sponsorship) of a DoD civilian employee who is seriously ill or seriously injured and hospitalized either in the CONUS or overseas. When the attending physician or surgeon determines in writing that the presence of the family member(s) is necessary for the health and welfare of the employee, round-

trip, space-required transportation at personal expense on DoD aircraft is authorized between the residence of the family member(s) and the location of the medical facility from overseas areas to the CONUS, from the CONUS to overseas areas, and between overseas areas. This does not include travel in the CONUS. Individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with enroute stops) when no change of aircraft or mission number is involved. Commercial options must be unavailable. Transportation costs will be reimbursed by the traveler at the DoD, U.S. Government tariff (AFR 76-11, reference (e)).

(5) Dependents of U.S. citizen, foreign service employees (except contract employees) of the DoS, the AID, the USIA and the Peace Corps located abroad, either at post or away from post, traveling for emergency visitation in instances of serious illness or death of a member of an employee's or dependent's immediate family when authorized by the chief of the diplomatic mission or head of an overseas AID or USIA establishment, or their designees; or for the Peace Corps staff personnel, the Director of Personnel, Peace Corps, Washington, DC 20525. Round-trip, accompanied or unaccompanied travel is authorized from the location of the dependent's residence to the emergency destination. Transportation is chargeable to the Agency concerned at the non-DoD, U.S. Government tariff (AFR 76-11, reference (e)).

(6) Dependents of members of the Uniformed Services, of civilian employees of the Department of Defense, of U.S. citizen civilian employees of nonappropriated fund activities, and of full-time, paid employees of the American Red Cross assigned to Armed Forces overseas traveling under PCS orders published for their sponsor, or other dependent travel authority under the JFTR, Volume 1, and the JTR, Volume 2, (references (b) and (c)). This eligibility is limited to travel to, from, and between overseas areas.

(7) Command-sponsored dependents of Uniformed Services members accompanying their sponsor on approved circuitous travel. All costs in excess of the authorized Government-furnished transportation shall be paid by the traveler. Travel shall be aboard aircraft provided by an activity financed through the DBOF-T and payment by the individual(s) concerned will be in cash to AMC at the DoD, U.S. Government tariff (AFR 76-11, reference (e)). (A space-available travel option is authorized in table 6-1 in Chapter 6, below.)

(8) Uniformed Services members' command-sponsored dependents, acquired after the effective date of PCS orders, who at the time of PCS were not entitled to transportation at Government expense. Space-required transportation at personal expense, accompanied or unaccompanied, is authorized to join the sponsor at his or her overseas location. Transportation is limited to travel from the APOE in the CONUS, Alaska, or Hawaii to the APOD serving the sponsor's overseas PDS. Approval for the entrance of these dependents by the overseas major commander, using criteria specified in Service regulations for approving command-sponsored dependents, is required before travel. Travel shall be aboard aircraft provided by an activity financed through the DBOF-T and payment by the individual(s) concerned shall be at DoD, U.S. Government tariff (reference (e)). (A space-available travel option is authorized in Chapter 6, table 6-1, below.)

(9) Overseas-stationed Uniformed Services members' unmarried dependents who are under 23-years old and full-time students attending a school in the United States to obtain a secondary or undergraduate education. Government-funded transportation is authorized for one round-trip each fiscal year between the school and the member's overseas PDS. (See JFTR Volume 1, paragraph U5243 (reference (b)) for details on restrictions that apply to this travel and for information concerning travel to and/or from other than the member's PDS.) Transoceanic travel shall be accomplished through AMC-arranged Category B service when it is available.

(10) Overseas-stationed DoD civilian employees' dependents who are under 23-years old and full-time students attending a school in the United States to obtain a secondary or undergraduate college education. Government-funded transportation is authorized for one round-trip annually between the school and the employee's overseas PDS. (There are some restrictions. See JTR Volume 2, paragraph C7005 (reference (c)) for details.) Transoceanic travel shall use AMC Category B service when it is available.

(11) Command-sponsored dependents of civilian employees of the Department of Defense who have defaulted their transportation agreement and, therefore, have become ineligible for transportation at Government expense. Space-required, accompanied transportation at personal expense is authorized only when commercial transportation is unavailable. Travel is reimbursable at the non-DoD, U.S. Government tariff (AFR 76-11, reference (e)) and travel orders shall state that the fare is to be paid by the traveler.

(12) Students attending a DoD-operated 7-day-a-week dormitory school who are dependents of a DoD military member, DoD civilian employee, or FMS contractor permanently stationed overseas. Space-required transportation between the sponsor's overseas duty station and the boarding school is authorized for not less than three round trips per school year. These trips will generally coincide with the school's normal spring, summer, and winter vacation recess. Additional round-trips may be permitted by proper DoDDS authority should a school or school dormitory facility be closed at other times due to lack of qualified supervision or other reasons. Students must have orders from an approving authority. (Transportation by DoD aircraft shall not be provided to students who are attending non-DoD schools.) (See JFTR, Volume 1, paragraph U5243).

(13) Dependent school children (and accompanying school officials) of DoD military members, DoD civilians stationed overseas, and American Red Cross full-time paid employees assigned to Armed Forces overseas, to participate in various interscholastic activities when payment for transportation is authorized from appropriated funds under DoD Instruction 1342.6 (reference (v)).

(14) Command-sponsored dependents of members of the Uniformed Services when traveling, accompanied or unaccompanied, under FEML orders under the JFTR Volume 1, paragraphs U5245 and U7207 (reference (b)).

(15) Command-sponsored dependents of Uniformed Services members traveling in connection with leave taken between consecutive overseas assignments, as prescribed in paragraph U7200 of reference (b).

b. Noncommand-Sponsored Dependents

(1) Noncommand-sponsored dependents of Uniformed Service members when issued official travel orders under conditions similar to the circumstances for which emergency leave could be granted to the sponsor. The individual may elect to travel space-required at personal expense on DoD aircraft. One-way travel, accompanied or unaccompanied, is permitted from overseas areas to CONUS, and between overseas areas (including transiting the CONUS). Transportation costs shall be reimbursed by the traveler at the DoD, U.S. Government tariff (AFR 76-11, reference (e)). (A space-available travel option is authorized in Chapter 6, table 6-1, below.

(2) Not more than two family members (without regard to command sponsorship) of a member of the Uniformed Services who is seriously ill or seriously injured and hospitalized either in the CONUS or overseas. Round-trip, Government-funded transportation is authorized between the residence of the family members and the location of the medical facility in which the member is hospitalized if the attending physician or surgeon and the commander and/or head of the military medical facility exercising military control over the member determine in writing that the presence of the family members is necessary for the health and welfare of the member. DoD aircraft or Government-procured transportation shall be used to the maximum extent practical for transoceanic travel (JFTR, paragraph U5246).

(3) Not more than two family members (without regard to command sponsorship) of a DoD civilian employee who is seriously ill or seriously injured and hospitalized either in the CONUS or overseas. When the attending physician or surgeon determines in writing that the presence of the family members is necessary for the health and welfare of the employee, round-trip, space-required transportation at personal expense on DoD aircraft is authorized between the residence of the family members and the location of the medical facility from overseas areas to the CONUS, from the CONUS to overseas areas, and between overseas areas. This does not include travel in the CONUS. Individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with en route stops) when no change of aircraft or mission number is involved. Commercial options must be unavailable. Transportation costs shall be reimbursed by the traveler at the DoD, U.S. Government tariff (reference (e)).

(4) Noncommand-sponsored dependents of military members acquired in an overseas area during the course of a member's current tour of assigned duty in that area who are not otherwise entitled to transportation at Government expense. If command regulations about the dependent's acquisition were complied with, and any requirements of the U.S. Immigration and Naturalization Service for entry into the United States have been met, the dependent is eligible for space-required transportation at personal expense from the overseas APOE to an APOD in the CONUS, Alaska, or Hawaii in conjunction with the member's PCS from the overseas area.

Travel will be aboard aircraft provided by an activity financed through the DBOF-T and payment by the individual(s) concerned shall be at the DoD, U.S. Government tariff (reference (e)). (A space-available travel option is authorized in Chapter 6, table 6-1, below.)

(5) Close blood or affinitive relatives who are permanent members of the household and dependent on a Uniformed Services member, a civilian employee of the Department of Defense, or American Red Cross personnel assigned to Armed Forces overseas when such member or employee is authorized transportation of legal dependents at Government expense. Space-required transportation at personal expense is permitted from overseas areas to the CONUS, and between overseas areas (including transiting the CONUS) and is authorized within 30 days of the travel of the sponsor or his or her dependents. Travel shall be aboard aircraft provided by an activity financed through the DBOF-T and payment by the individual(s) concerned shall be at the DoD, U.S. Government tariff (AFR 76-11, reference (e)). (A space-available travel option is authorized in Chapter 6, table 6-1, below.)

c. Other Dependents

(1) Space-Required, at Government Expense, to Accompany DoD Personnel on Official Business. As a general rule, a family member may not accompany his or her DoD sponsor who is traveling on official business. However, a family member's travel may be approved where there is an unquestionably official function in which the family member is actually to participate in an official capacity, or such travel is deemed in the national interest because of a diplomatic or public relations benefit to the United States. Such participation is normally limited to spouses, is representational in nature, and normally limited to accompaniment of code 2 civilians, four star general/flag officers, and certain three star general/flag officer commanders specified in Appendix B, below. As such, travel is allowed on a mission non-interference basis only, and must be approved and supported with invitational travel orders, which shall normally authorize transportation cost reimbursement only under the JFTR, Volume 1, paragraph U7700, and the JTR, Volume 2, paragraph C6000 (references (b) and (c)). Four star general/flag officers and those commanders specified in Appendix B, below may approve such travel for their spouses and the spouses of those personnel under their command on a case-by-case basis and shall personally sign ITO's designating such approval. "Blanket" ITO's for this travel may not be issued. Criteria for authorizing family member travel must be applied, met, and authorized each time a family member is invited to travel at Government expense for the purposes outlined in this paragraph.

(2) A family member of a State governor, lieutenant governor, or adjutant general when travel is for official duty connected with National Guard activities. Travel may be in and between the CONUS, Puerto Rico, the Virgin Islands, or the States of Alaska and Hawaii. The traveler must be accompanied by the official and there must be an unquestionably official function in which the family member is actually to participate in an official capacity, or such travel must be deemed in the interest of the National Guard. Such participation is normally limited to spouses. State governors, or in their absence, lieutenant governors, shall personally sign approvals on a case-by-case basis for a family member to travel.

#### 4. NAF Employees

a. U.S. citizen NAF officials or employees when issued official travel orders under conditions similar to the circumstances for which emergency leave could be granted a Military Service member (DoD Directive 1327.5, reference (d)). Round-trip travel is permitted from overseas areas to the CONUS, and between overseas areas. This does not include travel in the CONUS. Individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with enroute stops) when no change of aircraft or mission number is involved. Transportation costs shall be reimbursed by the traveler at the non-DoD, U.S. Government tariff (AFR 76-11, reference (e)). (A space-available travel option is authorized in Chapter 6, table 6-1, below.) Travel of dependents of U.S. citizen employees of NAF activities must be at the expense of the NAF activity concerned.

b. U.S. citizen NAF officials or employees performing official travel on orders.

c. Non-US citizen employees of NAF activities when transportation is in the overseas area, in accordance with the terms of the employment contract, the responsibility of the U.S. Government, and at the expense of the nonappropriated fund activity.

#### 5. Employees of Other Federal Agencies

a. U.S. citizen, foreign service employees (except contract employees) of the DoS, the AID, the USIA, and the Peace Corps stationed abroad traveling for emergency visitation in instances of serious illness or death of a member of an employee's or dependent's immediate family when authorized by the chief of the diplomatic mission or head of an overseas AID or USIA establishment, or their designees; or for the Peace Corps staff personnel, the Director of Personnel, Peace Corps, Washington, DC 20525. Round-trip travel is authorized from the location of the employee's residence to the emergency destination. Transportation is chargeable to the Agency concerned at the non-DoD, U.S. Government tariff (AFR 76-11, reference (e)).

b. U.S. citizen, foreign service employees (except contract employees) of the DoS, the AID and the USIA assigned to a post or country which has been designated "a hostile area for family visitation." Travel must be authorized by the chief of the diplomatic mission or head of an overseas AID or USIA establishment, or their designees. Posts designated for family visitation travel shall be notified by joint DoS/AID/USIA message. Round-trip travel is authorized from the employee's PDS to the family's residence. Transportation is chargeable to the Agency concerned at the non-DoD, U.S. Government tariff (reference (e)).

c. Employees of other U.S. Government Agencies when traveling on official business exclusively for the Department of Defense. Transportation is chargeable to the sponsoring DoD Component or Agency at the DoD, U.S. Government tariff (reference (e)).

d. U.S. DoS-identified diplomatic passport couriers when carrying DoS courier letters. Transportation is chargeable to the Agency concerned at the non-DoD, U.S. Government tariff (reference (e)).

#### 6. Nonprofit Service Organizations

a. American Red Cross full-time paid employees assigned to Armed Forces overseas when issued official travel orders under conditions similar to the circumstances for which emergency leave could be granted a Military Service member (DoD Directive 1327.5, reference (d)). Round-trip travel is permitted from overseas areas to the CONUS, and between overseas areas. This does not include travel in the CONUS. Individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with en route stops) when no change of aircraft or mission number is involved. Transportation costs shall be reimbursed by the traveler at the DoD, U.S. Government tariff (reference (e)). (A space-available travel option is authorized in table 6-1 in Chapter 6, below).

b. American Red Cross full-time paid employees assigned to Armed Forces overseas traveling under official PCS, TDY, or TAD orders.

c. The USO National Executive Director, other USO national headquarters staff persons, USO facilities, and executive directors and assistant executive directors of overseas local USO facilities, when the travel provides direct service to the Armed Forces and is at the invitation of the overseas commander. This does not include travel in the CONUS.

d. Professional Scout leaders (full time staff and/or executive) stationed overseas with the approval of the Department of Defense, and the Executives of the National Headquarters of the Scouting Organizations, when the travel provides direct Scouting service to military personnel and their dependents stationed overseas. This does not include travel in the CONUS. Travel is reimbursable from other than appropriated funds at the non-DoD, U.S. Government tariff (AFR 76-11, reference (e)).

#### 7. Invited Travelers

a. Non-Federal employees acting as technical advisors to DoD Component authorities.

b. For other approved invitational travel, refer to the JFTR Volume 1, and the JTR Volume 2, (references (b) and (c)).

#### 8. Foreign National and Alliance Travelers

a. Members of the U.S. Military Departments, civilian employees of the Department of Defense, and personnel of foreign nations attached to international military headquarters of NATO when traveling on official business if otherwise authorized under Chapter 9, below.

b. Foreign nationals receiving training in the Department of Defense when transportation is for official purposes relating to the training and the transportation is a U.S. Government responsibility under the Foreign Military Financing (FMF) Program provisions of the Foreign Assistance Act of 1961 (Pub. L. No. 87-195(1961), reference (w)), as amended, when funded by military assistance appropriations or by U.S. Military Department appropriations. When an eligible foreign government elects to pay its trainees' transoceanic travel costs which would otherwise be chargeable to appropriations made in implementation of the "Foreign Assistance Act" (reference (w)) and the "Arms Export Control Act of 1976" (Pub. L. No. 94-329(1976), reference (x)), the cost shall be reimbursed by the foreign government at the non-DoD, U.S. Government tariff (reference (e)). Specific billing information shall be included in ITOs issued by the MAAG.

c. Foreign nationals receiving training in the Department of Defense when transportation is for official purposes relating to the training and the transportation is the responsibility of the foreign government under the "Arms Export Control Act of 1976" (Pub. L. No. 94-329 (1976), reference (x)). Transportation furnished is reimbursable at the non-U.S. Government tariff (AFR 76-28, reference (f)). ITOs published by the MAAG must contain a statement that commercial transportation is not available, readily obtainable, or satisfactorily capable of meeting the travel requirements, and that the non-U.S. Government tariff applies. The ITOs must include the name and address of the foreign government agency responsible for reimbursement so the AMC can bill for the transportation furnished.

d. Foreign officers participating in an officially recognized officer exchange program with the U.S. Department of Defense and assigned to duty with a U.S. Military Department when TDY travel is directed by the Military Department concerned.

e. Foreign military personnel and civilian employees of a department or ministry of defense of a foreign government with which the U.S. Department of Defense has a Cooperative Military Airlift Agreement (CMAA) under 10 U.S.C. 2350c (reference (y)). Travel is reimbursable to the Department of Defense, shall be only for official business of the foreign government, and travelers will present official travel authorizations from the foreign government.

f. Foreign nationals during participation in exercises sponsored or directed by the Chairman of the Joint Chiefs of Staff, unified commanders, and Service component commanders of the unified commands, which include combined operations of U.S. and foreign forces. This authorization does not include transportation to or from the exercise area or supporting flights utilized for logistics purposes only.

\* g. Foreign nationals participating in DoD-sanctioned programs (i.e. Military-to-Military, \*  
\* Partnership for Peace, etc.) within the CONUS. \*



## 9. Contractors

a. CETS personnel (contract field services personnel and field service representatives only) who are civilian employees of commercial concerns under contract to the Department of Defense, are stationed overseas, and whose travel from the CONUS, Alaska, or Hawaii to the overseas duty assignment was at DoD expense, when issued travel orders under conditions similar to the circumstances for which emergency leave could be granted a Military Service member (reference (d)). Traveler-funded, space-required, round-trip travel aboard DoD aircraft is authorized from overseas areas to the CONUS, and between overseas areas. This does not include travel in the CONUS. Individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with enroute stops) when no change of aircraft or mission number is involved. Transportation costs shall be reimbursed by the traveler at the non-U.S. Government tariff (AFR 76-28, reference (f)).

b. CETS personnel (contract field services personnel and field service representatives only) who are civilian employees of commercial concerns under contract to the Department of Defense when engaged in official activities for the Department of Defense requiring air travel or when air travel is essential to accomplish a DoD mission when the contract provides, or a responsible authority specifies, that transportation shall be furnished at DoD expense. Travel orders shall indicate the contract provisions which apply or the responsible authority which approved the travel, and shall include the DoD appropriation chargeable.

c. CETS personnel (contract field services personnel and field service representatives only) who are civilian employees of commercial concerns under contract to the Department of Defense when engaged in official activities for the Department of Defense requiring air travel or when air travel is essential to accomplish a DoD mission when the contract provides, or a responsible authority specifies, that transportation shall be furnished at the contractor's expense. Transportation is reimbursable at the non-U.S. Government tariff (reference (f)). Travel orders must contain a statement that commercial transportation is not available, readily obtainable, or satisfactorily capable of meeting the travel requirements, and that the non-U.S. Government tariff applies. The travel orders must include the name and address of the contractor's Agency responsible for reimbursement so the AMC can bill for the transportation furnished.

## 10. Educators

a. Personnel identified in paragraphs B.10.b, through B.10.d., below, when stationed (paragraphs B.10.b. and B.10.c., below) or traveling (paragraph B.10.d., below) overseas under a DoD contract, provided travel from the CONUS, Alaska, or Hawaii, and when issued travel orders under conditions similar to the circumstances for which emergency leave could be granted a Military Service member (DoD Directive 1327.5, reference (d)). Traveler-funded, space-required, round-trip travel aboard DoD aircraft is authorized from overseas areas to the CONUS, and between overseas areas. This does not include travel in the CONUS. Individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with enroute

stops) when no change of aircraft or mission number is involved. Transportation costs shall be reimbursed by the traveler at the non-U.S. Government tariff (AFR 76-28, reference (f)).

b. Specified employees of American educational institutions under contract to the Department of Defense which provide direct educational services for military personnel stationed overseas when the DoD Component concerned provides funding and authority to travel. Their dependents also may be included in the published authority to travel on a space-required basis if the contract provides for such travel. This eligibility is limited to travel to, from, and between the overseas areas.

c. Personnel employed by schools in Puerto Rico, Guam, American Samoa and Northern Marianas, established under 20 U.S.C. 241 (reference (z)), and their dependents, when traveling between the APOE in the CONUS, Alaska, or Hawaii and the overseas area, in accordance with their locally executed contracts and on orders published by the overseas commander.

d. Personnel connected with national accrediting associations for secondary schools and colleges when traveling on orders published by an approving authority.

#### 11. Athletes and Entertainers

a. Military member coaches, officials, and athletes participating in sports clinics, games, or contests sponsored by a DoD Component.

b. Military member athletes and athletic teams (includes coaches) traveling to train for, or participate in, Pan American or Olympic Games, and qualifying events and preparatory competition for those games, and any other international competition in amateur sports when the Secretary of State, under 10 U.S.C. 717 (reference (aa)), determines that the interests of the United States shall be served by such participation.

c. Military member entertainers participating in shows and contests or events organized and sponsored by a DoD Component.

d. Entertainers traveling between a CONUS APOE and an overseas APOD and in overseas areas on orders published by the Department of the Army under the sponsorship of the Armed Forces Professional Entertainment Office.

e. Gratuitous entertainers contracted locally in overseas areas traveling intercommand or intracommand for troop entertainment on orders or travel authorizations published by the applicable overseas commander or his or her delegated coordinators of the troop entertainment program.

f. Entertainers traveling between a CONUS APOE and an overseas APOD and within overseas areas under sponsorship or contract with Service MWR organizations. Commercial

options must be unavailable or unsuitable. Orders shall be issued by the Service MWR organization.

12. CAP

a. Senior and cadet members of the CAP on aircraft not operated by an activity financed through the DBOF-T when performing official CAP duties or when supporting a CAP operational mission authorized by or at the request of the Air Force. Travel is authorized in the CONUS, Alaska, Hawaii, and Puerto Rico.

b. Participants in an USAF and CAP-approved Aerospace Education Workshop. Travel is authorized from a single installation for the purpose of a field trip scheduled as part of the approved curriculum.

13. ROTC

a. ROTC students of the Army, the Navy, and the Air Force at Field Training or the Naval ROTC summer training programs and competitions, on approval of the Field Training Commander.

b. ROTC students of the Army, the Navy, and the Air Force during the school year. Travel may be on extended flights and must have the prior approval of the Military Department concerned. The traveling students must be enrolled and actively participating in formal ROTC and academic training during the school term in which travel occurs, and the flight must be in connection with this training. Students must be in uniform.

c. Civilian officials of an educational institution which offers ROTC. Travel is to permit such dignitaries to visit military installations for orientation in connection with ROTC activities. Prior approval of the Military Department concerned is required.

14. Junior ROTC (JROTC). Under 10 U.S.C. 2031 (reference (bb)), and to the extent considered appropriate by the Secretary of the Military Department concerned, transportation may be provided to support the JROTC programs. The traveling students must be enrolled and actively participating in the JROTC program during the school term in which travel occurs, and the flight must be in connection with the training. Students must be in uniform. JROTC support utilizing airlift provided by an activity financed through the DBOF-T shall be reimbursed by the Military Department concerned.

15. Youth Program Participants. Under the authority of the "National Defense Authorization Act for Fiscal Year 1993" (Pub. Law No. 102-484 (Section 1091), (reference (cc))), participants in Congressionally sanctioned, DoD-approved National Guard Youth Programs may be provided transportation support through DoD aircraft for traveling to and from a program site and traveling to a program activity. Airlift support provided by an activity financed through the DBOF-T shall be reimbursed by the National Guard Bureau. The current authority for this program ends 18

\* months after the effective date of the "National Defense Authorization Act for Fiscal Year 1996"  
\* (Pub. Law No. 104-106 (Section 573), (reference (dd)). The effective date of this Act was  
\* February 10, 1996. \*

16. Civilians Not Formally Affiliated With the Department of Defense

a. Media representatives who are members of a press tour sponsored or approved by the Department of Defense.

b. Members of the clergy or ministry attending meetings dealing with religious matters that are sponsored or approved by the Department of Defense.

c. U.S. civilians on DoD aircraft in support of the U.S. Antarctic Program when such travel is certified and sponsored by the Navy or the National Science Foundation (NSF) as being directly related to the U.S. Antarctic Program. Transportation costs are reimbursable at the non-DoD, U.S. Government rate.

d. U.S. citizens residing overseas to travel to the CONUS, Alaska, or Hawaii for induction into the Armed Forces, and to return overseas if found unqualified for induction on arriving in the CONUS, Alaska, or Hawaii. The Department of the Army shall issue travel authorizations.

e. State National Guard officials including State governors, lieutenant governors, adjutants general, and assistant adjutants general when travel is for official duty connected with National Guard activities. This travel may only be in and between CONUS, Puerto Rico, Guam, the Virgin Islands, or the States of Alaska and Hawaii.

\* f. Certain State, county, municipal or private company employees who perform a service  
\* in direct support of the National Guard mission in the States and territories, when travel is for an  
\* official purpose and is authorized in advance by the Chief, National Guard Bureau or other  
\* official authorized to approve this travel. This travel may only be in and between CONUS,  
\* Puerto Rico, Guam, the Virgin Islands, or the States of Alaska and Hawaii. \*

**TRAVEL ENTITLEMENTS AND PRIVILEGES FOR EMERGENCIES OF  
MEMBERS, DOD CIVILIAN EMPLOYEES, THEIR FAMILY MEMBERS AND OTHERS**

This table provides a quick reference for choosing emergency leave travel options (see paragraph A.4., above.). However, there may be limitations or other facets of emergency leave travel which are not covered in this table, and of which the emergency traveler should be aware **before travel**. Consult the JFTR, Volume 1, and the JTR, Volume 2, (references (b) and (c) and this Regulation for complete details. Entitlements or privileges are round-trip unless otherwise specified.

1	A Uniformed Services member	The member is stationed <sup>1</sup> overseas and the emergency destination is overseas or in the CONUS	a <sup>2</sup> , b <sup>2</sup>	Government-funded travel from international airport nearest member's location when notified or PDS. (See paragraph B.1.c, above; Chapter 6, table 6-1, for Space A option for travel within CONUS; and paragraph U7205-A3 (reference (b))
2	A Uniformed Services member	The member is stationed <sup>1</sup> in the CONUS, his or her domicile <sup>4</sup> is outside the CONUS, and the emergency destination is overseas	a <sup>2</sup> , b <sup>2</sup>	Government-funded travel from international airport nearest member's location when notified or PDS. (See paragraph B.1.c, above, and paragraph U7205-A3 (reference (b))
3	A Uniformed Services member	The member is stationed <sup>1</sup> in the CONUS and the emergency destination is in the CONUS	b (only with Note 6)	See paragraph B.1.c, above, Chapter 6, table 6-1, for Space A option; and note 6 below.

The following codes indicate travel entitlements and privileges:

- a - Government-funded travel on DoD aircraft
- b - Government-funded commercial travel
- c- Traveler-funded (space-required) travel on DoD aircraft
- d- Space-available travel aboard DoD aircraft

- <sup>1</sup> "Stationed" means serving on permanent duty or assigned to a ship.
- <sup>2</sup> Travel in or transit of the CONUS to reach an emergency destination located overseas is permitted using this entitlement or privilege option.
- <sup>3</sup> Includes travel in the CONUS to reach a CONUS destination.
- <sup>4</sup> "Domicile" means the member's home of record, place from which called (or ordered) to active duty, place of first entitlement, or place of permanent legal residence.
- <sup>5</sup> Does not include travel in the CONUS. However, individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with en route stops) when no change of aircraft or mission is involved.
- <sup>6</sup> Government-funded, round trip travel is permitted between CONUS locations if a member is TDY/TAD from the PDS or assigned to a ship that is away from its CONUS homeport when the emergency situation occurs.

**Table 2-1. TRAVEL ENTITLEMENTS AND PRIVILEGES FOR EMERGENCIES OF MEMBERS, DOD CIVILIAN EMPLOYEES, THEIR FAMILY MEMBERS AND OTHERS**

<u>I t e m</u>	<u>If the Traveler Is:</u>	<u>And the Situation Is:</u>	<u>Then Travel Entitle- ments or Privileges Are:</u>	<u>Remarks and References:</u>
4	A Uniformed Services member's command-sponsored dependent	The dependent resides overseas and the emergency destination is overseas or in the CONUS	a <sup>2</sup> , b <sup>2</sup>	Government-funded travel from international airport nearest member's or dependent's location when notified, member's PDS, or dependent's other overseas residence when member is entitled to a station allowance on dependent's behalf. (See paragraph B.3.a.(1), above, and paragraph U5244-B3 (reference (b)))
5	A Uniformed Services member's dependent	The dependent resides in the CONUS, the member's domicile <sup>4</sup> is overseas, and the emergency destination is overseas	a <sup>2</sup> , b <sup>2</sup>	Government-funded travel from international airport nearest member's or dependent's location when notified or member's PDS. See paragraph B.3.a(1) above, and paragraph U5244-B3 (reference (b))
6	A Uniformed Services member's dependent	The dependent resides in the CONUS, the member's domicile <sup>4</sup> is not overseas, and the emergency destination is overseas	c <sup>2</sup> , d <sup>5</sup>	See paragraph B.3.a(1) above, and Chapter 6, table 6-1, below.

The following codes indicate travel entitlements and privileges:

- a - Government-funded travel on DoD aircraft
- b- Government-funded commercial travel
- c- Traveler-funded (space-required) travel on DoD aircraft
- d- Space-available travel aboard DoD aircraft

- 1 "Stationed" means serving on permanent duty or assigned to a ship.
- 2 Travel in or transit of the CONUS to reach an emergency destination located overseas is permitted using this entitlement or privilege option.
- 3 Includes travel the CONUS to reach a CONUS destination.
- 4 "Domicile" means the member's home of record, place from which called (or ordered) to active duty, place of first entitlement, or place of permanent legal residence.
- 5 Does not include travel in the CONUS. However, individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e. on a flight with en route stop) when no change of aircraft or mission is involved.
- 6 Government funded, round-trip travel is permitted between CONUS locations if a member is TDY/TAD from the PDS or assigned to a ship that is away from its CONUS homeport when an emergency situation occurs.

**Table 2-1. TRAVEL ENTITLEMENTS AND PRIVILEGES FOR EMERGENCIES OF MEMBERS, DOD CIVILIAN EMPLOYEES, THEIR FAMILY MEMBERS AND OTHERS (continued)**

<u>I t e m</u>	<u>If the Traveler Is:</u>	<u>And the Situation Is:</u>	<u>Then Travel Entitle- ments or Privileges Are:</u>	<u>Remarks and References.</u>
7	A Uniformed Services member's noncommand-sponsored dependent	The dependent resides overseas with the sponsor and the emergency destination is overseas or in the CONUS	c	Travel is one way to the emergency destination. Return travel on DoD aircraft is not authorized (See paragraph B.3.b.(1).
8	A Uniformed Services member's family member (without regard to command sponsorship)	The Uniformed Services member is seriously ill or seriously injured and hospitalized either in the CONUS or overseas	a <sup>2,3</sup> , b <sup>2,3</sup>	Transportation is authorized for not more than two family members between the residence of the family members and the location of the medical facility in which the member is hospitalized. Certification that the presence of the family members is necessary for the health and welfare of the member is required. (See paragraph B.3.b.(2), above, and paragraph U5246 of reference (b))
9	A U.S. citizen civilian DoD employee	The employee is stationed <sup>1</sup> overseas and the emergency destination is overseas or in the CONUS	c, d <sup>5</sup>	See paragraph B.2.c., above, and Chapter 6, table 6-1, below.
10	A U.S. citizen civilian DoD employee's command-sponsored dependent	The dependent resides with the employee who is stationed <sup>1</sup> overseas and the emergency destination is overseas or the CONUS	c, d <sup>5</sup>	See paragraph B.3.a.(2) above, and Chapter 6, table 6-1, below.

The following codes indicate travel entitlements and privileges:

- a - Government-funded travel on DoD aircraft
- b - Government-funded commercial travel
- c - Traveler-funded (space-required) travel on DoD aircraft
- d - Space-available travel aboard DoD aircraft

<sup>1</sup>"Stationed" means serving on permanent duty or assigned to a ship.

<sup>2</sup>Travel in or transit of the CONUS to reach an emergency destination located overseas is permitted using this entitlement or privilege option.

<sup>3</sup>Includes travel in the CONUS to reach a CONUS destination.

<sup>4</sup>"Domicile" means the member's home of record, place from which called (or ordered) to active duty, place of first entitlement, or place of permanent legal residence.

<sup>5</sup>Does not include travel in the CONUS. However, individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with en route stops) when no change of aircraft or mission is involved.

<sup>6</sup>Government-funded, round-trip travel is permitted between CONUS locations if a member is TDY/TAD from the PDS or assigned to a ship that is away from its CONUS homeport when the emergency situation occurs.

**Table 2-1. TRAVEL ENTITLEMENTS AND PRIVILEGES FOR EMERGENCIES OF MEMBERS, DOD CIVILIAN EMPLOYEES, THEIR FAMILY MEMBERS AND OTHERS (continued)**

<u>I t e m</u>	<u>If the Traveler Is:</u>	<u>And the Situation Is:</u>	<u>Then Travel Entitle- ments or Privileges Are:</u>	<u>Remarks and References:</u>
11	A U.S. citizen civilian DoD employee's family member (without regard to command sponsorship)	The civilian employee is seriously ill or seriously injured and hospitalized either in the CONUS or overseas.	c <sup>5</sup>	Transportation is authorized for not more than two family members between the residence of the family members and the location of the medical facility in which the member is hospitalized. Certification that the presence of the family members is necessary for the health and welfare of the employee is required. Commercial options must be unavailable. (See paragraphs B.3.a.(4) and B.3.b.(3), above)
12	An American Red Cross full-time paid employee	The individual is serving with a DoD Component overseas and the emergency destination is overseas or the CONUS	c, d <sup>5</sup>	See paragraph B.6.a., above and Chapter 6, table 6-1, below.
13	An American Red Cross full-time paid employee's command-sponsored dependent	The sponsor is serving with a DoD Component overseas and the emergency destination is overseas or in the CONUS	c, d <sup>5</sup>	See paragraph B.3.a.(2), above and Chapter 6, table 6-1, below.

The following codes indicate travel entitlements and privileges:

- a - Government-funded travel on DoD aircraft
- b - Government-funded commercial travel
- c - Traveler-funded (space-required) travel on DoD aircraft
- d - Space-available travel aboard DoD aircraft

- <sup>1</sup> "Stationed" means serving on permanent duty or assigned to a ship.
- <sup>2</sup> Travel in or transit of the CONUS to reach an emergency destination located overseas is permitted using this entitlement or privilege option.
- <sup>3</sup> Includes travel in the CONUS to reach a CONUS destination.
- <sup>4</sup> "Domicile" means the member's home of record, place from which called (or ordered) to active duty, place of first entitlement, or place of permanent legal residence.
- <sup>5</sup> Does not include travel in the CONUS. However, individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with en route stops) when no change of aircraft or mission is involved.
- <sup>6</sup> Government funded, round-trip travel is permitted between CONUS locations if a member is TDY/TAD from the PDS or assigned to a ship that is away from its CONUS home port when the emergency situation occurs.

**Table 2-1. TRAVEL ENTITLEMENTS AND PRIVILEGES FOR EMERGENCIES OF MEMBERS, DOD CIVILIAN EMPLOYEES, THEIR FAMILY MEMBERS AND OTHERS (continued)**



<u>I t e m</u>	<u>If the Traveler Is:</u>	<u>And the Situation Is:</u>	<u>Then Travel Entitle- ments or Privileges Are:</u>	<u>Remarks and References:</u>
14	A U.S. citizen civilian NAF activity employee	The individual is stationed <sup>1</sup> overseas and his or her travel to the PDS was incident to a PCS at NAF expense, and the emergency destination is overseas or in the CONUS	c, d <sup>5</sup>	See paragraph B.4.a., above, and Chapter 6, table 6-1, below.
15	A U.S. citizen civilian NAF-activity employee's command-sponsored dependent	The individual resides overseas with the sponsor whose travel to the PDS was incident to a PCS at NAF expense, and the emergency destination is overseas or the CONUS	c, d <sup>5</sup>	See paragraph B.3.a.(2), above, and Chapter 6, table 6-1, below.
16	Contractors who are civilian employees of commercial concerns under contract to the Department of Defense	The individual is stationed overseas and his or her travel from CONUS, Alaska, or Hawaii to the overseas duty assignment was at DoD expense, and the emergency destination is overseas or in the CONUS	c <sup>5</sup>	Commercial options must be unavailable. (See paragraph B.9.(a), above)

The following codes indicate travel entitlements and privileges:

- a - Government-funded travel on DoD aircraft
- b - Government-funded commercial travel
- c - Traveler-funded (space-required) travel on DoD aircraft
- d - Space-available travel aboard DoD aircraft

- <sup>1</sup> "Stationed" means serving on permanent duty or assigned to a ship.
- <sup>2</sup> Travel in or transit of the CONUS to reach an emergency destination located overseas is permitted using this entitlement or privilege option.
- <sup>3</sup> Includes travel in the CONUS to reach a CONUS destination.
- <sup>4</sup> "Domicile" means the member's home of record, place from which called (or ordered) to active duty, place of first entitlement, or place of permanent legal residence.
- <sup>5</sup> Does not include travel in the CONUS. However, individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with en route stops) when no change of aircraft or mission is involved.
- <sup>6</sup> Government-funded, round trip travel is permitted between CONUS locations if a member is TDY/TAD from the PDS or assigned to a ship that is away from its CONUS homeport when the emergency situation occurs.

**Table 2-1. TRAVEL ENTITLEMENTS AND PRIVILEGES FOR EMERGENCIES OF MEMBERS, DOD CIVILIAN EMPLOYEES, THEIR FAMILY MEMBERS AND OTHERS (continued)**

<u>I t e m</u>	<u>If the Traveler Is:</u>	<u>And the Situation Is:</u>	<u>Then Travel Entitle- ments or Privileges Are:</u>	<u>Remarks and References:</u>
17	An educator or national educational accrediting association employee	The individual is stationed or traveling overseas and his or her travel from the CONUS, Alaska, or Hawaii to the overseas area was at DoD expense, and the emergency destination is overseas or in the CONUS	c <sup>5</sup>	Commercial options must be unavailable. (See paragraph B.10.(a), above)
18	U.S. citizen, foreign service employees (except contract employees) of the DoS, the AID, the USIA, and the Peace Corps	The individual is stationed <sup>1</sup> abroad and the emergency destination is overseas or in the CONUS	a <sup>2,3</sup> , b <sup>2,3</sup>	Authorization by specified officials in each agency is required. (See paragraph B.5.a., above)
19	Dependents of U.S. citizen, foreign service employees (except contract employees) of the DoS, the AID, the USIA, and the Peace Corps	The individual is located abroad, either at post or away from post, and the emergency destination is overseas or in the CONUS	a <sup>2,3</sup> , b <sup>2,3</sup>	Authorization by specified officials in each Agency is required. Transportation may be accompanied or unaccompanied. (See paragraph B.3.a.(5), above)

The following codes indicate travel entitlements and privileges:

- a - Government-funded travel on DoD aircraft
- b - Government-funded commercial travel
- c - Traveler-funded (space-required) travel on DoD aircraft
- d - Space-available travel aboard DoD aircraft

- <sup>1</sup> "Stationed" means serving on permanent duty or assigned to a ship.
- <sup>2</sup> Travel in or transit of the CONUS to reach an emergency destination located overseas is permitted using this entitlement or privilege option.
- <sup>3</sup> Includes travel in the CONUS to reach a CONUS destination.
- <sup>4</sup> "Domicile" means the member's home of record, place from which called (or ordered) to active duty, place of first entitlement, or place of permanent legal residence.
- <sup>5</sup> Does not include travel in the CONUS. However, individuals traveling to or from an overseas location may travel on any CONUS leg segment (i.e., on a flight with en route stops) when no change of aircraft or mission is involved.
- <sup>6</sup> Government funded, round-trip travel is permitted between CONUS locations if a member is TDY/TAD from the PDS or assigned to a ship that is away from its CONUS homeport when the emergency situation occurs.

**Table 2-1. TRAVEL ENTITLEMENTS AND PRIVILEGES FOR EMERGENCIES OF MEMBERS, DOD CIVILIAN EMPLOYEES, THEIR FAMILY MEMBERS AND OTHERS (continued)**

## CHAPTER 6

### SPACE-AVAILABLE TRAVEL

#### A. GENERAL POLICY

1. Definition and Scope. Space-available travel is the specific program of travel authorized by this Chapter allowing authorized passengers to occupy DoD aircraft seats which are surplus after all space-required passengers have been accommodated. Space-available travel is allowed on a nonmission interference basis only. DoD aircraft shall not be scheduled to accommodate space-available passengers. No (or negligible) additional funds shall be expended and no additional flying hours shall be scheduled to support this program. In order to maintain the equity and integrity of the space-available system, seats may not be reserved or "blocked" for use at en route stops along mission routes.

2. Purpose of the Space-Available Program Space-available travel is a privilege (not an entitlement) which accrues to Uniformed Services members as an avenue of respite from the rigors of Uniformed Services duty. Retired Uniformed Services members are given the privilege in recognition of a career of such rigorous duty and because they are eligible for recall to active duty. The underlying criteria for extending the privilege to other categories of passengers is their support to the mission being performed by Uniformed Services members and to the enhancement of active duty Service members' quality of life.

3. Leave Status for Travel. Uniformed Services members on active duty must be in a leave or pass status to register for space-available travel, remain in a leave or pass status while awaiting travel, and be in a leave or pass status the entire period of travel. DoD civilian employees, when afforded space-available privileges listed in table 6-1, below, must be in a leave or nonduty (i.e., weekend or holiday) status to register for space-available travel. If in a nonduty status, leave must have been approved for the first normal working day following the nonduty period. A leave status must then be maintained while awaiting travel and for the entire period of travel. Those members in appellate leave status are not authorized space-available travel privileges.

\* 4. In Conjunction with Space-Required Travel or to Restricted Tour Areas. Space-available travel may not be used instead of space-required travel for such movement as TDY, TAD, or PCS travel. Space-available travel may be used in conjunction with space-required travel as long as space-available travel does not substitute for any single leg for which the traveler has a space-required entitlement. For example, a Uniformed Services member may take leave with a TDY or TAD, as allowed by Service regulations, and may travel space-available while on leave. Travel from the PDS to the TDY or TAD location shall be space-required with the traveler in a duty status; any space-available travel from the TDY or TAD duty location shall return to the \*

TDY or TAD location, with the traveler in a leave status; and the final leg shall be space-required from the TDY or TAD location to the PDS with the traveler in a duty status. Dependents may not use space-available travel options in this Regulation to accompany their sponsor on space-required travel or to travel to or from a sponsor's restricted or all others (unaccompanied) tour location.

#### 5. Registers and Sign-Up Procedures

a. Each base, installation or post from which space-available travel is accomplished shall maintain a single space-available register and all space-available passengers accepted for airlift from that location must have been selected from the register's roll. The maintenance of such a roster shall be the responsibility of the AMC passenger activity, where established. Where no AMC passenger activity is established, it shall be the responsibility of the base, installation, or post commander to designate the Agency responsible for maintaining the space-available roster.

b. To compete for space-available travel, eligible personnel must sign up on the space-available roster in person and present all required documentation (see subsection A.6., below). The DoD Components and the USTRANSCOM may also accept sign up information in writing from eligible space-available travelers (through mail, fax transmission, or courier). When adopted, the DoD Components and the USTRANSCOM shall provide detailed guidance outlining procedures for using "remote sign up" services. Passengers shall declare their final destination when they sign up for space-available travel. The original date and time of sign-up shall be documented and stay with the traveler until his or her destination is reached. On reaching the destination, the traveler may again sign up for space-available travel to return to home station. Those registered are not required to accept any seat offered, and failure to accept an offered seat shall not jeopardize a passenger's position on the space-available register. All but Category VI passengers (see table 6-1, below) are automatically removed from the space-available register on expiration of leave, pass or after 45 days, whichever is sooner. Category VI passengers are removed from the list after 45 days. All space-available passengers dropped from the register may sign up again in their respective categories (see table 6-1, below) with a new date and time of sign-up.

c. Reservations shall not be made for any space-available passenger. Travel opportunity shall be afforded on an equitable basis to officers, enlisted personnel, civilian employees, and their accompanying dependents without regard to rank or grade, military or civilian, or branch of Uniformed Service.

6. Required Documentation. Unique documentation required for specific types of individuals (e.g., Medal of Honor recipients) is cited in table 6-1, below, on a case-by-case basis. Additionally, the following types of travelers shall present the documentation listed below to air terminal personnel, and shall have all the documentation in their possession during travel:

a. Active duty Uniformed Services Members (includes National Guard, Reserve members on active duty in excess of 30 days, and cadets and midshipmen of the U.S. Service academies).

(1) DD Form 2 (Green) U.S. Armed Forces Identification Card (Active), or Form 2 NOAA (Green) Uniformed Services Identification and Privilege Card (Active), or PHS Form 1866-3 (Green) United States Public Health Service Identification Card (Active).

(2) A valid leave authorization or evidence of pass status as required by the Service concerned.

b. Retired Uniformed Services Members. DD Form 2 (Blue) U.S. Armed Forces Identification Card (Retired), or DD Form 2 (Blue) NOAA Uniformed Services Identification Card (Retired), or PHS Form 1866-3 (Blue) United States Public Health Service Identification Card (Retired).

c. National Guard and Reserve Members

(1) Authorized Reserve Component Members (National Guard and Reserve) of the Ready Reserve, and members of the Standby Reserve who are on the Active Status List; On presentation of the following valid:

(a) DD Form 2 (Red), "Armed Forces of the United States Identification Card (Reserve).

(b) DD Form 1853, "Verification of Reserve Status for Travel Eligibility."

(2) Retired Reservists Entitled to Retired Pay at Age 60; On presentation of the following valid:

(a) DD Form 2 (Red).

(b) A notice of retirement eligibility as described in DoD Directive 1200.15, (reference (kk)). If the automated DD Form 2 (Red) has been issued, the member is registered in his or her Service personnel system as a Reserve retiree entitled to retired pay at age 60, and a notice of retirement eligibility is not required.

(3) Retired Reservists Qualified for Retired Pay; Documentation, as prescribed in subsection A.6.b., above. For space-available travel eligibility, no distinction is made between members retired from the Reserves and members retired from active duty.

(4) On Active Duty for 30 Days or Less; On presentation of the following valid:

(a) DD Form 2 (Red).

(b) Orders placing the Reservist on active duty.

(c) A valid leave authorization or evidence of pass status as required by the Service concerned.

(5) ROTC, Nuclear Power Officer Candidate (NUPOC), and Civil Engineer Corps (CEC) members; When enrolled in an advanced ROTC, NUPOC, or CEC course or enrolled under the financial assistance program, on presentation of the following valid:

(a) DD Form 2 (Red).

(b) DD Form 1853.

d. Dependents of Uniformed Services Members. DD Form 1173, "United States Uniformed Services Identification and Privilege Card."

e. EML Travelers. Besides any documentation required by paragraphs A.6.a. through A.6.d., above, EML orders issued in accordance with Unified Command procedures (see paragraph B.4.a., below).

#### 7. Categories of Travel and Priorities of Movement

a. Categories. There are six categories of space-available travel. Space-available travelers are placed in one of the six categories based on their status (e.g., active duty Uniformed Services member, and DoDDS teacher, etc.) and their situation (e.g., emergency leave, and ordinary leave, etc.). Once accepted for movement, a space-available passenger may not be "bumped" by another space-available passenger, regardless of category. See table 6-1, below, for a list of specific travelers and the category in which they fall.

b. Priority of Movement. The numerical order of space-available categories indicates the precedence of movement between categories; e.g., travelers in Category III move before travelers in Category IV. The order in which travelers are listed in a particular category in table 6-1, below, does not indicate priority of movement in that category. In each category, transportation is furnished on a first-in, first-out basis.

c. Changes to Movement Priorities. Wherever the issue may arise, the local installation commander may change the priority of movement of any space-available traveler for emergency or extreme humanitarian reasons when the facts provided fully support such an exception. The installation commander may delegate the authority to make such changes to no lower than the

Chief of the Passenger Service Center or its equivalent. When a movement priority is changed, the passenger shall be moved no higher than the bottom of the Category I space-available list. Where AMC units are tenants, the senior local AMC authority shall advise the installation commander of this authority and offer technical assistance, as needed.

## 8. Destinations and International Restrictions

a. If authorized by this Chapter for a particular traveler's status and situation (see table 6-1, below), transportation may be between overseas stations, between CONUS stations, and between overseas and CONUS stations where adequate border clearance facilities exist or can be made readily available. Theater or international restrictions shall be observed and all requirements pertaining to passports, visas, foreign customs, and immunizations shall be met.

b. Individuals traveling to or from the CONUS, and who are not otherwise eligible to travel space-available in the CONUS, may travel on any CONUS leg segment (i.e., on a flight with enroute stops) when no change of aircraft or mission is involved.

9. Conditions of Travel. There is no guaranteed space for any traveler. The Department of Defense is not obligated to continue an individual's travel or return him or her to point of origin, or any other point. Travelers shall have sufficient personal funds to pay for commercial transportation to return to their residence or duty station if space-available transportation is not available. Space-available travel shall not be used for personal gain, for a business enterprise or outside employment, when theater or international restrictions prohibit such travel, or to establish a home overseas or in the CONUS (except for permissive TDY house hunting trips as authorized in table 6-1, below).

10. Dependent Travel. Except where specifically noted in this chapter, dependents may travel space-available only when accompanied by their sponsor.

## B. EML TRAVEL

Except as noted, unfunded EML travel is subject to the space-available travel program rules and guidance outlined in this section A., above, and table 6-1, below. Funded EML travel is discussed in Chapter 2, Section B.3.a.(14).

1. Definition. EML is leave granted with an EML program, as prescribed in DoD Directive 1327.5 (reference (d)), established at an overseas installation where adverse environmental conditions require special arrangements for leave in more desirable places at periodic intervals.

2. Program Description. For a complete description of the EML program, see reference (d).

a. EML Locations and Destinations. Specified locations where adverse environmental conditions exist and at which EML is authorized, are called "EML locations". The Under Secretary of Defense (Personnel and Readiness) designates Funded EML (FEML) locations and relief destinations. Unified commanders designate locations under the unfunded EML Program. Under the EML program, not more than two relief destinations shall be designated unless additional destinations are needed to provide a reasonable prospect of relief. The CONUS shall not be designated an "EML destination" except when such designation is necessary to provide a realistic opportunity for relief.

b. Priority, Timing, and Frequency. Passengers traveling space-available under the EML program are given a higher priority than those traveling on ordinary leave (see table 6-1, below). The timing and the frequency of EML is limited by DoD Directive 1327.5 (reference (d)). Transportation officials are not responsible for monitoring this timing and frequency, but rather are responsive to EML documentation issued by the commanders concerned.

3. Responsibilities. Unified commanders shall ensure that administrative controls are in place to ensure that all eligible travelers are able to participate in the EML space-available travel program on a fair and equitable basis. The unified commanders concerned shall forward two copies of each implementing directive, and of any modifications to such directive, to The Department of the Army (DAPE-MBB-C), the Commandant of the U.S. Marine Corps (LFT), the Chief of Naval Operations (N41), HQ USAF/LGTT, NOAA Corps (NC), and the USTRANSCOM (TCJ3/J4).

#### 4. Policy and Procedures

a. Unified command procedures shall include the issuance of a separate set of EML orders each time an individual is approved for EML.

b. Unfunded EML travelers may travel in Category II status (See table 6-1, below) to only one EML destination for each set of EML orders. This does not preclude several approved EML destinations being included in a single set of EML orders as long as procedures are in effect to ensure that the individual is provided Category II status only for travel to and from the first authorized EML destination actually reached. Subsequent space-available travel; e.g., from the EML destination to a third location and return, or from the third location to another EML location, may only be provided in Category III status (table 6-1, below).

c. When traveling under EML orders, dependents who are 18-years of age or older may travel unaccompanied by their sponsor. Dependents who are under 18-years of age traveling under EML orders must be accompanied by an EML eligible parent or legal guardian who is traveling in an EML status.

#### C. ELIGIBILITY

The travelers listed in table 6-1, below, are eligible to travel space-available in the categories and over the geographical segments cited, subject to any limitations cited in table 6-1, below, under "Traveler's Status and Situation", or elsewhere in this Regulation.



**ELIGIBLE SPACE-AVAILABLE TRAVELERS, PRIORITIES,  
AND APPROVED GEOGRAPHICAL TRAVEL SEGMENTS**

This table lists travelers who are eligible to travel on DoD aircraft according to the space-available program outlined in paragraphs A. and B., above. "Item" is a sequential numbering and is for reference purposes only. "Cat" is the category of travel as explained in section A.7.a., above. These are used to determine priority of movement as explained in section A.7.b., above. "Traveler's Status and Situation" lists specific travelers and conditions under which space-available travel may be authorized. The approved geographical travel segments, i.e. origin and destination combinations, are C-C (CONUS to CONUS), O-O (overseas to overseas), C-O (CONUS to overseas) and O-C (overseas to CONUS) (reference section A.8.). A "yes" in the column headed by one of these abbreviations indicates that travel is authorized in that particular geographical travel segment for the particular type traveler cited in that item number, and subject to any limitations cited. Lack of a "yes" indicates travel is not authorized in that particular geographical travel segment. "Uniformed Services" and "Uniformed Services members," as used in the chart, refer to Active Duty Uniformed Services and members, unless otherwise specified (Category VI).

<u>I t e m</u>	<u>Cat</u>	<u>Traveler's Status and Situation</u>	<u>C-C</u>	<u>O-O</u>	<u>C-O and O-C</u>
		<b>Category I - Emergency Leave Unfunded Travel</b>			
		<b>Transportation by the most expeditious routing only for bona fide immediate family emergencies, as determined by DoD Directive 1327.5 (reference (d)) and Service regulations, for the following travelers. <u>This travel privilege shall not be used in lieu of a funded travel entitlement.</u></b>			
1	I	Uniformed Services members with emergency status indicated in leave orders (for space-required option see Chapter 2, sections B.1.a. and B.1.b., above)	yes		
2	I	Civilians, U.S. citizens, stationed overseas, employees of: (1) The Uniformed Services; or (2) NAF activities and whose travel from the CONUS, Alaska, or Hawaii was incident to a PCS assignment at NAF expense (for space-required option see Chapter 2, sections B.2.a. and B.4.a., above)		yes	yes
3	I	Dependents of members of the Uniformed Services when accompanied by their sponsor	yes		
4	I	Dependents, accompanied or unaccompanied, of members of the Uniformed Services who are assigned and domiciled in the CONUS.			yes
5	I	Dependents of members of the Uniformed Services, noncommand sponsored, residing overseas with the sponsor, one-way only to emergency destination (for space-required option see Chapter 2, sections 3.b.(1) and B.3.b.(2), above)		yes	C-O no  O-C yes

**Table 6-1. Eligible space-available travelers, priorities,  
and approved geographical travel segments, continued**

<u>I t e m</u>	<u>Cat</u>	<u>Traveler's Status and Situation</u>	<u>C-C</u>	<u>O-O</u>	<u>C-O and O-C</u>
6	I	Dependents, command sponsored, of: (1) U.S. citizen civilian employees of the Uniformed Services stationed overseas; (2) U.S. citizen civilian employees of the DoD stationed overseas and paid from NAF; or (3) American Red Cross full-time, paid personnel, serving with a DoD Component overseas (for space-required option see Chapter 2, section B.3.a.(2), above)		yes	yes
7	I	Professional Scout Leaders, and American Red Cross full-time, paid personnel, serving with a DoD Component overseas (for space-required option see Chapter 2, section B.6., above)		yes	yes
8	I	Dependents of retired Uniformed Services members who die overseas. Travel is authorized for the purpose of accompanying the remains of the deceased retired member from overseas to the CONUS. Return travel is authorized if accomplished within one year of arrival in the CONUS. Documentation certified by DoD mortuary affairs personnel shall be presented to air terminal personnel, and shall be in the dependents' possession during travel.			yes
		<b>Category II - EML</b>			
9	II	Sponsors in an EML status and their dependents traveling with them, also in an EML status. "Sponsors" includes: (1) Uniformed Services members. (2) U.S. citizen civilian employees of the Armed Forces who are eligible for Government-funded transportation to the United States at tour completion (including NAF employees). (3) American Red Cross full-time, paid personnel on duty with a DoD Component overseas. (4) USO professional staff personnel on duty with the Uniformed Services. (5) DoDDS teachers during the school year and for Employer-approved training during recess periods.		yes	yes
		<b>Category III - Ordinary Leave, Close Blood or Affinitive Relatives, House Hunting Permissive TDY, Medal of Honor Holders, Foreign Military, and Others</b>			
10	III	Uniformed Services members in a leave or pass status other than emergency leave (use Category I), environmental and morale leave (use Category II), or excess appellate leave, for which space-available travel is not authorized. This includes members of the Reserve components on active duty, in a leave or pass status.	yes	yes	yes
11	III	Dependents of a member of the Uniformed Services when accompanied by their sponsor in a leave status other than emergency leave (use Category I), environmental and morale leave (use Category II), or excess appellate leave, for which space-available travel is not authorized.		yes	yes
12	III	Close blood or affinitive relatives who are permanent members of the household and dependent upon a Military Service member, a DoD civilian employee, or American Red Cross employee serving with a DoD Component overseas, when the sponsor is authorized transportation of dependents at Government expense. Travel must be with the sponsor's, or his or her dependent's, PCS move.		yes	yes

Table 6-1. Eligible space-available travelers, priorities, and approved travel segments, continued

<u>I t e m</u>	<u>Cat</u>	<u>Traveler's Status and Situation</u>	<u>C-C</u>	<u>O-O</u>	<u>C-O and O-C</u>
13	III	Dependent spouses of military personnel officially reported in a missing status under 37 U.S.C. 551 (reference (II)), and accompanying dependent children and parents, when traveling for humanitarian reasons and on approval on a case by case basis by the Head of the Service concerned (Chief of Staff of the Army, the Chief of Naval Operations, the Chief of Staff of the Air Force, and the Commandant of the Marine Corps) or their designated representative. Travelers shall present an approval document from the Service concerned.	yes	yes	yes
14	III	Uniformed Services members traveling under permissive TDY orders for house hunting incident to a pending PCS.	yes	yes	yes
15	III	One dependent when accompanying a Uniformed Services member traveling under permissive TDY orders for house hunting incident to a pending PCS.	yes	yes	yes
16	III	Medal of Honor recipients. Except for active duty, traveler shall present a copy of the Medal of Honor award certificate.	yes	yes	yes
17	III	Dependents of Medal of Honor recipients when accompanied by their sponsor		yes	yes
18	III	Command sponsored dependents of Uniformed Services members accompanying their sponsor on approved circuitous travel. Commanders authorized to publish circuitous travel orders for members under current policy of their Uniformed Service, where extenuating circumstances prevail, may approve requests for space-available travel of their dependents within and between overseas areas and the CONUS, incident to approved circuitous travel of the member. (For space-required option see Chapter 2, section B.3.a.(7), above)		yes	yes
19	III	Foreign cadets and midshipmen attending U.S. Service academies, in a leave status. Foreign cadets' and midshipmens' native countries must be identified in the leave authorization			yes
20	III	Civilian U.S. Armed Forces patients who have recovered after treatment in medical facilities and their accompanying nonmedical attendants. Travel is permitted by the most expeditious routing to return the recovered patient and nonmedical attendant to the overseas post of assignment. (During the death or extended hospitalization of the patient, the nonmedical attendant retains the space-available travel authority to return to the patient's overseas post of assignment)		yes	C-O yes  O-C no
21	III	Foreign exchange service members on permanent duty with the Department of Defense, when in a leave status	yes	yes	yes
22	III	Dependents of foreign exchange service members on permanent duty with the Department of Defense, when accompanying their sponsor		yes	yes

Table 6-1. Eligible space-available travelers, priorities, and approved geographical travel segments, continued

<u>I t e m</u>	<u>Cat</u>	<u>Traveler's Status and Situation</u>	<u>C-C</u>	<u>O-O</u>	<u>C-O and O-C</u>
		<b>Category IV - Unaccompanied Dependents on EML and DoDDS Teachers on EML During Summer</b>			
23	IV	Dependents traveling under the EML Program, unaccompanied by their sponsor, traveling under subsection B.4.c., above ("Sponsor" as defined in item 10, above)		yes	yes
24	IV	DoDDS teachers or dependents (accompanied or unaccompanied) traveling under the EML Program during the summer break		yes	yes
		<b>Category V - Permissive TDY (Nonhouse Hunting), Students, Dependents, and Others</b>			
25	V	Military personnel traveling on permissive TDY orders other than for house hunting	yes	yes	yes
26	V	Dependents (children) who are college students attending in residence an overseas branch of an American (U.S.) university located in the same overseas area in which they reside, command sponsored, stationed overseas with their sponsor who is: (1) A member of the Uniformed Services; (2) A U.S. citizen civilian employee of the Department of Defense (paid from either appropriated funds or NAF); or (3) An American Red Cross full-time, paid employee serving with the Department of Defense. Unaccompanied travel is permitted from the overseas military passenger terminal nearest their sponsor's permanent duty station to the overseas military passenger terminal nearest the university, and to return during school breaks. Students must present written authorization from an approving authority and only one round trip each year is authorized. Unused trips may not be accumulated from school year to school year.		yes	
27	V	Dependents, command-sponsored, stationed overseas with their sponsor who is: (1) A member of the Uniformed Services; (2) A U.S. citizen civilian employee of the Department of Defense (paid from either appropriated funds or NAF); or (3) An American Red Cross full-time, paid employee serving with the Department of Defense. Unaccompanied travel is permitted to and from the nearest overseas military academy testing site to take scheduled entrance examinations for entry into any of the U.S. service academies		yes	
28	V	Dependents of active duty U.S. military personnel stationed overseas who, at the time of PCS, were not entitled to transportation at Government expense. Travel is to accompany or join their sponsor at his or her duty station. Travel may be unaccompanied and is limited to travel from the APOE in the CONUS, Alaska, or Hawaii to the overseas APOD serving the sponsor's duty station. Before travel, approval of the overseas major commander is required. (For space-required option see Chapter 2, section B.3.a.(8), above)			<b>C-O</b> yes  <b>O-C</b> no

**Table 6-1. Eligible space-available travelers, priorities, and approved geographical travel segments, continued**

<u>I t e m</u>	<u>Cat</u>	<u>Traveler's Status and Situation</u>	<u>C-C</u>	<u>O-O</u>	<u>C-O and O-C</u>
29	V	Noncommand sponsored dependents, acquired in an overseas area during a military member's current tour of assigned duty, not otherwise entitled to transportation at Government expense. Travel must be with the member's PCS, may be unaccompanied, and is limited to travel from the overseas APOE to the APOD in the CONUS, Alaska, or Hawaii. Member's PCS orders are required for travel. Command regulations pertaining to the acquisition of dependents must have been followed. (For space-required option see Chapter 2, section B.3.b.(2), above)			C-O no  O-C yes
30	V	Unaccompanied spouses of Uniformed Services members stationed in overseas areas in response to written requests from school officials or when deemed essential, authorized, and directed in writing by the sponsor's commander for personal consultation on matters about the needs of family members attending school at an overseas location away from the Uniformed Service member's PDS		yes	
31	V	Command-sponsored dependents of Uniformed Services members, accompanied or unaccompanied, who are stationed overseas. Travel restrictions may apply to certain overseas destinations as determined by the appropriate unified commander. Documentation signed by the sponsor's commander verifying command sponsorship shall be presented to air terminal personnel, and shall be in the dependents' possession during travel. This documentation is valid for one round trip from sponsor's PCS duty location. Dependents under 18-years of age must be accompanied by an eligible parent or legal guardian.		yes	yes
		<b>Category VI - Retired, Dependents, Reserve, ROTC, NUPOC, and CEC</b>			
32	VI	Retired Uniformed Services members	yes	yes	yes
33	VI	Dependents of retired Uniformed Services members, when accompanying their sponsor		yes	yes
34	VI	Dependents, command sponsored, stationed overseas with their sponsor who is: (1) A member of the Uniformed Services; (2) A U.S. citizen civilian employee of the Department of Defense (paid from either appropriated funds or NAF); or (3) An American Red Cross full-time, paid employee serving with the Department of Defense. Unaccompanied travel is permitted to the U.S. for enlisting in one of the Armed Forces when local enlistment in the overseas area is not authorized. If an applicant for Military Service is rejected, return travel to the overseas area may be provided under this eligibility		yes	yes

**Table 6-1. Eligible space-available travelers, priorities, and approved geographical travel segments, continued**

<u>I t e m</u>	<u>Cat</u>	<u>Traveler's Status and Situation</u>	<u>C-C</u>	<u>O-O</u>	<u>C-O and O-C</u>
35	VI	Authorized Reserve component members and authorized Reserve component members entitled to retired pay at age 60 (gray area retirees) traveling in the CONUS and directly between the CONUS and Alaska, Hawaii, Puerto Rico, the U.S. Virgin Islands, Guam, and American Samoa (Guam and American Samoa travelers may transit Hawaii or Alaska); or traveling within Alaska, Hawaii, Puerto Rico or the U.S. Virgin Islands	yes		
36	VI	NUPOC, CEC, and ROTC students of the Army, Navy, or Air Force, receiving financial assistance or enrolled in advanced training, in uniform, during authorized absences from the school. Travel is authorized within and between the CONUS, Alaska, Hawaii, and the U.S. territories	yes		
37	VI	Newly commissioned ROTC officers who are awaiting call to extended active duty. Travel is authorized within and between the CONUS, Alaska, Hawaii, and the U.S. territories	yes		

Table 6-1. Eligible space-available travelers, priorities,  
and approved geographical travel segments, continued

6. Foreign officials invited by the Secretary of Defense, or designee (see DoD Directive 7250.13, reference (ss)).

\* 7. Cargo of other U.S. Government Agencies or non-U.S. Government cargo not otherwise \*  
\* approved under section E., below. \*

\* 8. All other personnel or cargo when such transportation is determined to be in the overall \*  
\* official DoD interest and not otherwise approved under section E., below. \*

E. THE MILITARY DEPARTMENT SECRETARIES, THE CHAIRMAN OF THE JOINT CHIEFS OF STAFF, THE CHIEFS OF STAFF OF THE ARMY AND THE AIR FORCE, THE CHIEF OF NAVAL OPERATIONS, AND THE COMMANDANT OF THE MARINE CORPS

1. These officials approve the following:

a. Except for the situations specified in paragraph D., above, requests for transportation when submitted in accordance with paragraph B., above, and such transportation is primarily of official interest to the DoD Component concerned.

b. Family member travel as outlined in paragraph D.2. above for personnel assigned to the DoD Component concerned. See Appendix B for a list of general/flag officers designated to approve family travel.

c. Requests for space available travel of noncommand sponsored dependents other than those eligible under Chapter 6, table 6-1, above, from the overseas APOE to a CONUS APOE for the member's PCS where failure to do so would result in stranding the dependents in a foreign country under circumstances which would cause undue hardship to them and embarrassment to the U.S. Government. Approval authority for travel under these circumstances may be delegated to the responsible Component commander.

d. Foreign officials on approved DoD-sponsored visits in the CONUS, and in and between overseas areas for travel by missions not provided by an activity funded through the DBOF-T (see DoD Directive 7250.13, reference (ss)).

e. Travel of spouses of Chiefs of MAAGs and/or Missions by missions not provided by an activity funded through the DBOF-T.

2. Additional Authorities

In addition to the approval authorities outlined immediately above, the Secretaries of the Military Departments may also approve travel of the following:

a. Members and employees of the Congress in the 50 United States on invited, Departmentally sponsored nonreimbursable travel of interest to the Department concerned.

b. Dependents of members of the Congress and employees of the Congress, to permit them to accompany their principal in the 50 United States when essential to the proper accomplishment of the mission, desirable because of diplomatic or public relations, or necessary for the health of the individuals concerned. When reimbursement is appropriate, it shall be at the same rate as applicable to the principal. Medical personnel may be authorized to accompany a member of the Congress where necessary for the health of the member;

c. A non-U.S. Armed Forces patient designated as a "Secretarial designee" for purposes related to medical care and the provision of AE (see Chapter 5, above).

### 3. Delegations of Authority

a. The CONUS commanders identified in subparagraph E.3.b., below, may approve the following categories of passengers for travel in the CONUS when such travel is in direct support of the approving command. Requests shall be submitted under the provisions of paragraph 10.B., above.

(1) Foreign military personnel who possess proper base or installation visitation authorization.

(2) Foreign civilians assigned to a NATO Headquarters and who possess a base or installation visitation authorization. Requests from non-DoD sources and those concerning non-NATO foreign civilians must be processed in accordance with paragraphs D., or E.2., above, as applicable.

(3) U.S. citizens, except for the following:

(a) Spouses of Government Personnel.

(b) Non-DoD Federal officials.

(c) Members of Congress and their staffs.

b. Approval authority may be delegated, but not lower than:

(1) Army. Commanders in chief, commanders, and heads of activities in the grade of major general, or above.

(2) Navy. Type Commanders as designated by the Chief of Naval Operations.

(3) Air Force. Major Commanders.

(4) Marine Corps. Authority remains with the commandant, unless specifically delegated to individual commanders in the grade of brigadier general, or above.



"blanket" approval for spouse travel. These criteria must be met before spouse travel on any mission is approved.

#### K. LOCAL COMMANDERS

These commanders may provide transportation on DoD-owned or -controlled aircraft for the following when danger to public health or safety is of such imminent seriousness as to preclude obtaining prior approval:

1. Individuals engaged in search and rescue.
2. Individuals who are in immediate danger of loss of life, limb, or sight to places where adequate medical care is available (see Chapter 5, above).
3. Civilian personnel with equipment (search dogs) voluntarily engaged in search and rescue operations when, as follows:
  - a. The movement is required under CG 308/AFM 64-2/NWP-37(B)/FM 20-150 (reference (tt)).
  - b. The Air Rescue Service (ARS) has determined that the movement of these personnel and/or equipment, that is, search dogs, is required and that no other means of satisfying the transportation requirements are available, feasible, or adequate within the criteria of CG 308/AFM 64-2/NWP-37(B)/FM 20-150 (reference (tt)). Transportation provided shall be nonreimbursable. When so requested, transportation may be to, from, or round trip, dependent on availability of airlift.
4. When such airlift is provided by an activity that is financed through the DBOF-T, the local commander shall notify the USTRANSCOM of the circumstances surrounding the transportation as soon as possible.

#### L. UNOFFICIAL TRAVEL

Family members traveling at personal expense, to accompany senior DoD personnel on official business. Such movement is termed "Unofficial Travel" (see OMB Circular A-126, reference (uu)) and includes transportation of a non-DoD civilian, a non-Federal traveler, or a family member of senior DoD officials of the OSD, Defense Agencies, and activities administratively supported by the OSD, of the other Executive Departments or Agencies, of the judicial branch, or of the legislative branch, only when accompanying a senior DoD or other Federal officials traveling on a military aircraft on official business. Senior DoD officials are defined as general or flag officers and civilian employees of the Senior Executive Service or equivalent and higher level employees. This category of travel differs from the space-available privileges in Chapter 6, in that

it is limited to travel in the company of a DoD senior official and is reimbursable by the traveler at the full commercial coach class fare rate. Such unofficial travel is authorized on military aircraft only on a noninterference basis: the aircraft is already scheduled for an official purpose; the noninterference use does not require a larger aircraft than that needed for the official purpose; official travelers are not displaced; it results in negligible additional cost to the government; the government is reimbursed at the full commercial coach class fare rate (the senior DoD official will attach to his or her travel voucher a personal check made payable to the Treasurer of the United States and include a travel office printout that reflects the full coach class fare). Unofficial travel shall be carefully controlled by requiring approval in advance and in writing by those DoD officials who have approval authority for senior official MilAir travel requests.

\* M. AIR TRANSPORTATION SUPPORT TO DRUG LAW ENFORCEMENT AGENCIES \*

\* (DLEAs) \*

\* Under Section 1004(b)(3), National Defense Authorization Act for Fiscal Year 1991, as \*

\* amended (reference (vv)), the Department of Defense is authorized to transport personnel, supplies \*

\* and equipment of Federal, State, local, or foreign law enforcement agencies on a nonreimbursable \*

\* basis for the purpose of facilitating counterdrug (CD) activities within or outside the United States. \*

\* The Secretary of Defense has delegated authority to approve DLEA requests for transportation \*

\* support within their respective areas of responsibility (AOR) to USCINACOM, USCINCSO, \*

\* and USCINCPAC, with provision for further delegation to flag officers within their commands. \*

\* If transportation will occur in an AOR of a CINC to whom approval authority has not been \*

\* delegated, the Secretary of Defense, or designee, is the approval authority. Cost of support is \*

\* funded from DoD Counterdrug Appropriations. \*